

Indian River County Healthy Start Coalition
Board of Directors Monthly Meeting
Date: June 22, 2018

Members Present: Dr. Glenn Tremml, Charlene Curry, Cheryl Martinez, Dr. Audrey Richards, Robyn Stork-Hjalmeby, Katy B Faires

Others Present: Andrea Berry, Chief Executive Officer

Not Present: Patricia Pitts, Robert Savage

Welcome and Call to Order. The meeting was called to order by Dr Glenn Tremml at 8:30 AM

I. **Mission Statement** was read aloud by all members.

II. **Approval of minutes:** Previous meeting minutes (attached) were reviewed by all present. A motion was made by Robyn Stork-Hjalmeby to accept the January 2018 minutes. Cheryl Martinez seconded the motion. The motion passed unanimously.

III. **Financial Reports:**

- a. Year To Date Financial Statements. Charlene Curry reviewed the Financial Statements (attached).
- b. Properties: Increased revenue from rents, decreased liabilities. Rental income was down-related to timing of payments.
- c. Coalition Balance Sheet- Cash \$794,008 May 2018, compared to \$542,877 May 2017. Cash to Actual expenses is 6 months, Cash to budgeted expenses is 5 months. Fixed assets is increased, as some furniture & equipment was capitalized.
- d. Actual Gross Profit is \$1,588,000; budgeted gross profit is \$1,773,000. This difference is related to timing of when monies are received.
- e. Expenses. Payroll is down due to lack of hiring at IRMC and Tykes & Teens. Payments to Carter were not initially budgeted for.
- f. Budgeted Net Income was \$54,000; Actual Net Income is \$185,352.

IV. **Old Business:**

- a. Nomination to Elect Officers. The slate of officers drafted remained unchanged, given that IRHSC Board decision- making may better inform the make up of the board.

President- Dr Glenn Tremml

Co Vice President – Cheryl Martinez-Term ends August 15th

Co Vice President – Robert Savage

Treasurer- Charlene Curry

Secretary – Dr Audrey Richards

A motion was made by Dr. Audrey Richards to vote on the slate of officers. Robyn Stork-Hjalmeby seconded the motion. The motion passed unanimously.

- V. **Quality Assurance** - Andrea Berry reported on the accomplishments of our program. Health Education Services (formerly Care Coordination)- as of May 2018, 843 mothers were screened prenatally, and 853 infants. This exceeded monthly goals. The Momcare Program succeeded in contacting moms and making Healthy Start and WIC services available 100% of the time. The Healthy Families Program was fully staffed 12/2017. Their acceptance rate for services increased from 69 to 71%. Babies and Beyond has experienced a 15% increase in class participation, and a 6% increase in bedside support. Parents As Teachers, an evidenced based program, has increased their capacity to 86 participants. It assists with parent child interaction techniques and has collaborated with Healthy Families. The Full time Doula Program was

launched in 2017. Community residents inquire about eligibility. Current case load is 76 clients. 8 additional per diem Doulas have signed contracts with IRHSC. 25 mothers have received support, 96% breastfeeding rate, and this group had a decreased C- section rate of 16% (IRMC rate is 21%). Continuing education regarding evidenced based practices is also provided.

VI. New Business:

Professional Employer Organization- CEO interviewed and compared 4 companies. She chose Trinet, a company offering 3 BC/BS plans and reasonable deductibles. 4-5 employees will participate. Cost to IRHSC was negotiated down as well.

VII. Adjournment

A motion was made by Cheryl Martinez to adjourn. Dr Audrey Richards seconded the motion. The motion passed unanimously.

Meeting adjourned at 9:00 AM.

Respectfully submitted,
Audrey L Richards, MD