



**Indian River County Healthy Start Coalition
Board of Directors Monthly Meeting
Date: March 19, 2018**

Members Present: Dr. Glenn Tremml, Charlene Kaplan, Cheryl Martinez, Patricia Pitts, Dr. Audrey Richards, Robyn Stork-Hjalmeby , Katy Healy
Others Present: Andrea Berry, Chief Executive Officer
Not Present: Wesley Davis, Robert Savage

Welcome and Call to Order. The meeting was called to order at 4:50 PM.

I. Mission Statement. Mission statement was read by group.

II. Approval of minutes: Previous meeting minutes (attached) were reviewed by all members. **A motion was made by Cheryl Martinez to accept the February 2018 minutes. Patricia Pitts seconded the motion. The motion passed unanimously.**

III. Financial Reports:

- a. Year-to-date financial statements. Charlene Kaplan reviewed the financial statements (attached) with the board. Updates in format were explained. The security deposit held in escrow was added to balance sheet. Cash is down this year, reflecting the purchase of property. The profit and loss budget was added vs the “actual budget”. Tykes and Teens is not up-to-date with billing. Andrea discussed this with Tykes and Teens Exec, as it **could** adversely affect funding.

A motion was made by Katy Healy to accept the February 2018 financial statements. Robyn Stork-Hjalmeby seconded the motion. The motion passed unanimously.

IV. Old Business:

- a. **Fundraising and Capital Campaign** - Katy Healy led the discussion of the Carter Group’s revised proposal (see attached). The board is interested in strategic decisions that will later allow for effective fundraising, necessary to support IRCHSC services. Carter Group proposed a 4 month engagement. A motion was made by to proceed with negotiations to engage the Carter Group. The CEO will address specific aspects of the contract, to include: who will be the lead, and monthly fee. Dr. Glenn Tremml moved we proceed with negotiations. **Robyn Stork-Hjalmeby seconded the motion. The motion passed unanimously.**
- b. **Nurse Family Partnership** - Andrea Berry has a meeting 3/27 with JI Community Service League, United Way, Health Dept. and the Hospital District to explore funding of this program for one year. The nurse will be held under the Health Dept., an entity able to bill Medicaid for home visits.
- c. **Proposed Senate cuts.** Healthy Start remained in the state budget for this year.
- d. **Board Retreat Date** – Explore dates in May early June after DWVS date, May 12th. Earlier in that time period is preferred.



V. New Business:

- a. Self Review, CEO. Andrea Berry passed to board members her self review. We will review this at April board meeting.
- b. Andrea Berry will be at a conference at the time of April board meeting; **may** attend meeting by video.
- c. Dr. Richards gave a short summary of the March 14th workshop sponsored by United Way. Presentation was by Emily Furlong, of the Edyth Bush Institute for Philanthropy and Non-Profit Leadership, of Rollins College.

VI. Monitoring and Evaluation Dashboard

- a. **Service Delivery Plan-** Andrea discussed concerns regarding maternal-child mortality disparities in our county. Board members discussed our desire and possible approaches to better serve high need communities. Success with families in the Gifford area would help IRCHSC meet its state mandated goals. Cheryl Martinez, a nurse with extensive experience in maternal and infant care, discussed a Cleveland Clinic article on diversity in the workforce. We discussed how diversity in the delivery of our programs may increase our effectiveness. Andrea Berry will forward the article to all of board members.

VII. Fundraising Reports

- a. **DWVS** – Board members will contribute to Raffle prize at the event; this includes a table and “top shelf bar.
- b. **DWVS 10th Anniversary** – Free event at the Intergenerational Center, April 20,2018. Fliers to encourage involvement; a silent auction will be held.
- c. **Beachside Half Marathon** – Eddie Branigan would like to continue to be organizer, and would like IRHSC to be focus. Date booked – January 10, 2019.
- d. **Cocktails and Conversation**, Thursday, March 22 – an event at Dr. & Mrs McCrystals home. Kelly McCrystal, with a global perspective, will speak on maternal and infant health. This is to benefit IRCHSC, and is hosted by Kerry Bartlett and Lenora Ritchie.

VIII. Closing thoughts from the Board President

A motion was made by Cheryl Martinez to adjourn. Dr. Audrey Richards seconded the motion. The motion passed unanimously.

Meeting adjourned at 6:30 PM.

Respectfully submitted,
Audrey L Richards, MD