

**Indian River County Healthy Start Coalition
Board of Directors Monthly Meeting
Date: September 17, 2018**

Members Present: Charlene Curry, Patricia Pitts, Dr. Audrey Richards, Katy B Faires
Others Present: Andrea Berry, Chief Executive Officer
Not Present: Dr. Glenn Tremml, Robert Savage, Robyn Stork-Hjalmeby

Welcome and Call to Order. The meeting was called to order by Andrea Berry at 4:51 PM

- I. Mission Statement was read aloud by all present.
- II. Consent Agenda:
 - a. Previous August meeting minutes (attached) were reviewed by all members.
 - b. Financial Statements: August & Year To Date Financial Statements. Charlene Curry reviewed the attached Financial Statements with the board.
 - c. Dashboard Program: Parents as Teachers outcomes reviewed.A motion was made by Katy B Faires to accept the Consent agenda; Patricia Pitts seconded the motion. The Consent Agenda passed unanimously.
- III. Old Business:
 - a. Employee Benefits: CEO benefits included money toward 401K. We are now using an HR management company. CEO will request several options for this companies employee retirement plans; including provisions for matching contributions and for employee levels. Review at next meeting.
- IV. New Business:
 - a. Sunshine Compliance- Dr. Richards will investigate rules for notification. There is interest in Bylaws reflecting our plans for public notification. Before changing notification method, plans will be reviewed by council.
- V. Governance
 - a. Report on Governance Workgroup met 9/17/18. Discussion Outline was created by Kerry Bartlett. We will review Workgroup description, Purpose of the Governance Workgroup, current Board Governance Policies, and consensus on Governance Committee goals and craft recommendations to the board.
 - b. Goal is presentation to IRCHSC Board for discussion & possible approval November 2018 meeting
 - c. Next meeting Friday, October 5, 2018 – 2-4PM.
- VI. Building a Culture of Philanthropy
 - a. Set dates for Meetings – Working on scheduling
- VII. Closing thoughts from the Board President
A motion was made by Dr. Audrey Richards to adjourn. Patricia Pitts seconded the motion. The motion passed unanimously.

**Meeting adjourned at 5:34 PM.
Respectfully submitted,
Audrey L Richards, MD**