

Indian River County Healthy Start Coalition
Board of Directors Monthly Meeting
Date: April 15, 2019

Members Present: Charlene Curry, Patricia Pitts, Dr. Audrey Richards, Robyn Stork-Hjalmeby, Katy B Faires, Karen Campbell

Others Present: Andrea Berry, Chief Executive Officer, Dr. Glenn Tremml, member honorary Elisabeth Bublitz, Associate Executive Director

Not Present:

Welcome and Call to Order. The meeting was called to order by Dr Audrey Richards at 4:18 PM

I. Mission Moment - Doula Program

II. Consent Agenda:

- a. Approval of minutes: Feb 18, 2019 minutes (attached)
- b. Financial Statements: February & March Financial Statements. Charlene Curry answered questions related to the Financial Statements (attached)
- c. Monitoring and Evaluation Dashboard: Doula Program, Kristin Cocker

A motion to approve the Consent Agenda was made by Katy Faires, Patricia Pitts seconded the motion. The motion passed unanimously.

III. Action Items:

- a. Review Draft of 2019-2020 Budget was reviewed, Board member requested a report of DWVS itemized list of expenses, and an annualized 2018-2019 agency budget comparison to be sent out. With that motion was made to approve budget by Robin Hjalmeby, Karen Campbell seconded the motion. The motion passed unanimously.
- b. Annual Meeting June 21st time to be determined by doodle poll, mandatory attendance

IV. Building a Culture of Philanthropy

- a. Structure for Philanthropy Task Force Report: Katy Faires
This project is delayed until development staff is in place

V. Governance - Governance Work Group

- a. Karen Campbell reviewed, new board member development plan, board member commitments at annual meeting, full packet to be presented and approved at may meeting
- b. Adoption of Board Member Recruitment and Onboarding Plan
- c. New board member nomination: Gloria A. Nicely- board member approval pending
- d. Board composition
 - a. Possible new board members were reviewed (attached)
 - b. Timeline- plan was made for CEO and Karen Campbell to meet with potential board member in May.

VI. Updates:

- i. DWVS- CEO reported that funds are above goals
- ii. Human Resources-CEO presented HR plan to improve processes that will be implemented into the strategic document and presented at annual meeting
- iii. Strategic Planning Work Plan- CEO reviewed that the work plan will be presented at annual meeting for review
- iv. Florida Prenatal Quality Collaborative- CEO reported many of the important efforts occurring at the state level with reducing cesarean rates, increasing long acting contraception, etc.
- v. Healthy Start MomCare Network Contact- CEO reported that the state wide changes have been implemented and our new contract went into effect March 1.

VII. Closing thoughts from the Board President

A motion was made by Robyn Stork-Hjalmeby to adjourn; Patricia Pitts seconded the motion. The motion passed unanimously.

Meeting adjourned at 6:10 PM.

Respectfully submitted,
Audrey L Richards, MD