

**Indian River County Healthy Start Coalition**  
**Board of Directors Monthly Meeting**  
**Date: October 21,2019**

Members Present: Charlene Curry, Audrey Richards, Robyn Stork-Hjalmeby , Katy Faires, Karen Campbell (audio)

Others Present: Andrea Berry, Chief Executive Officer, Elisabeth Bublitz, Assistant Executive Director, Dr. Glenn Tremml, member ex-offio

Not Present: none

Welcome and Call to Order. The meeting was called to order by Audrey Richards at 4:20 PM

I. Consent Agenda:

- a. Approval of minutes: September 2019 minutes (attached)
- b. Monitoring and Evaluation Dashboard: Babies and Beyond- The annual budget is \$251,661. 95% of moms take advantage of this program. Reported outcomes related to education, preventive care, breastfeeding and safe sleep practices are excellent.

A motion to approve the Consent Agenda was made by Katy Faires. Robyn Stork-Hjalmeby seconded the motion. The motion passed unanimously.

II. Financial Statements: September 2019 Financial Statements. (Attached) Charlene Lee reviewed The Coalition Balance Sheet, Profit and Loss, and Properties Financials. Coalition total assets are 1.598,000, and covers 5.4 months of expenses.

A motion to approve the Financials was made by Katy Faires. Robyn Stork-Hjalmeby seconded the motion. The motion passed unanimously.

III. Updates:

- a. ACHA- Medicaid Doula Payment – At Statewide meeting on birth outcomes, Our CEO reported to ACHA on the excellent birth outcomes for women enrolled in our Doula Program. We are contracting with 3 insurers to cover these services for their clients.
- b. Policy Statement on Legal Testimony added to Operations Manual - An addition states that Testimony will require a subpoena.
- c. Philanthropy: We contracted with New River Communications for mailing with a new graphic design company; Board Member role in the mailing was reviewed.
- d. Recognition of Patricia Pitts years of service to the board, board Pres will meet with Ms Pitts

IV. Governance

- a. Board Member Engagement Plans – CEO will review with each board member individually at retreat.
- b. IRCHSC Succession Plan - A plan has been created, details are being clarified and it will be presented to the board in November.

V. Healthy Families -Tykes and Teens Transition - (attached SWOT analysis). This item will be tabled until January.

VI. Annual Board Retreat - Scheduled Friday, November 8, from 9AM -1PM; We will be notified of the location.

- a. Before Action Review – CEO led members through a process to identify specific goals for our annual retreat.

A motion was made by Charlene Curry to adjourn. Robyn Stork-Hjalmeby seconded the motion. The motion passed unanimously.

Meeting adjourned at 5:40 PM.

Respectfully submitted,

**Audrey L Richards, MD**