

Indian River County Healthy Start Coalition
Board of Directors Monthly Meeting
Date: February 15, 2021

Members present: Karen Campbell, Audrey Richards, Lee Curry, Karan Morein, Allen Jones, and Frida Randolfi

Others present: Andrea Berry, Chief Executive Officer

Meeting Called to order at 4:15 pm.

- I. Approval of Minutes: January 2021 Board Meeting and Annual Board Retreat Meeting Minutes
 - a. Small edits suggested by Karen Campbell

A motion to approve the January 2021 Board Meeting with minor amendments made by Audrey Richards and Lee Curry seconded the motion. Motion passed unanimously.

- II. Financial Statements, January 2021
 - a. Charlene Curry briefly reviewed draft financials. However, approval will be delayed until March when the finance committee can review and make a recommendation for approval.
 - b. Discussion was had regarding a CD that is maturing on 2/19, which is prior to the finance committee meeting. The board had dialogue and it was decided to move the money into a short-term (6 months) CD to allow access to funds as soon as possible.

A motion to delay the approval of the January 2021 finances until March 2021 was made by Allen Jones Lee Curry seconded the motion. Motion passed unanimously.

- III. History of the Hospital District.
 - a. Allen Jones, Hospital District Trustee gave a history of the Hospital District.

- IV. Monitoring and Evaluation: Language Nutrition
 - a. After review, CEO stated that these outcomes were not as high as they typically are and she would look into what was the causation.

- V. Grants Requests:
 - a. The list of grants for 2021-2022 was reviewed

A motion to approve the submission of the grants reviewed made by Audrey Richards and Karen Campbell seconded the motion. Motion passed unanimously.

- i. Committee Reports
 - a. Governance Board Recruitment and Renewal
 - i. We need Board Engagement Forms filled out by Allen Jones, Karan Morein, and Sharon Packard. Please send them in this week if possible.
 - ii. The Governance Committee has updated the Board recruitment spreadsheet and are working on replacing Robyn and Katy as well as adding a Board member to be the Treasurer and chair the Finance Committee when Lee's term expires. We

have made good progress on identifying excellent candidates for these positions and hope to have recommendations for Board approval by the next meeting.

- iii. The Governance Committee will start the CEO review process in March starting with a self-evaluation to be received from Andrea.
- b. Philanthropy
 - i. Karan Morein reviewed the success of the Feb 12, 2021 Baby Talk hosted by Karen Campbell and Karan Morein
- c. Finance
 - i. Change of Key Executives on Wells Fargo banking accounts

A motion was made to remove Kathleen Ann Cain, Sean P. Seevers, and Glenn Tremml as Key Executives from the Wells Fargo account as they are no longer affiliated with the organization. Add the CEO, Andrea Berry, the President, Karen Campbell, and the Treasurer, Charlene Curry/Kaplan as Key Executives on the Wells Fargo account.

A motion was made by Audrey Richards to adjourn. Lee Curry seconded the motion. The motion passed unanimously.

Meeting adjourned at 5:24 pm.

Respectfully submitted,

Karan Morein