



Indian River County Healthy Start Coalition
Board of Directors Monthly Meeting
Date: March 15, 2021
1555 Indian River Blvd, B241
Vero Beach, FL 32960
Available via Zoom

Members present: Karen Campbell, Audrey Richards, Lee Curry, Karan Morein, Allen Jones, and Frida Randolfi

Others present: Andrea Berry, Chief Executive Officer, Gillian Diamond, Clinical Program Manager, Elisabeth Bublitz, Associate Executive Director

Meeting Called to order at 4:42 pm.

- I. Recognition of past board members & photo
 - a. Thank you, Katy Faires and Robyn Stork-Hjalmeby, for your dedication and years of service. Please note that Robyn Stork-Hjalmeby was not present at this meeting.
- II. Approval of Minutes: February 2021 Board Meeting Minutes
 - a. Add motion to delay the approval of the January 2021 finances until March 2021 – made by Allen Jones and Lee Curry.
- III. Approval of Minutes: February 2021 Board Meeting Minutes

A motion to approve the February 2021 Board Meeting Minutes with minor amendments made by Lee Curry. Audrey Richards seconded the motion. Motion passed unanimously.

- IV. Financial Statements: January 2021 and February 2021
 - a. Charlene Curry reviewed the February 2021 financials. The Coalition Balance Sheet, Profit and Loss, and Properties Financials. Coalition total assets are \$1,945,432.95.
 - b. Assets primarily consist of cash at \$1.13 million – cash excluding the endowment, SBA loan, and EIDL loan. Represent about 8.8 months of expenses. Just excluding the endowment representing 10.3 months of expenses.
 - c. Marine 15-month CD expired. Allen Jones looking into various rates.
 - d. Riverside Theater deadline for accounts receivable is March 31, 2021.

A motion to approve the January 2021 and February 2021 finances was made by Karen Campbell. Audrey Richards seconded the motion. Motion passed unanimously.

- V. Monitoring & Evaluation:
 - a. Language Nutrition: On April 26th, 2021, the Board will receive a revised Language Nutrition Dashboard for review. This Dashboard will provide a breakdown of program numbers as well as program outcomes (Parents as Teachers & Healthy Families).

- b. Community Doula Program: Since July 2020, the Community Doula program has served 37 clients. Multiple initiatives were discussed during the meeting to help increase client participation and engagement. The Community Doula Dashboard will be reviewed again in May 2021.

VI. Committee Reports:

- a. Governance Board Recruitment & Renewal
 - 1. Board recruitment remains ongoing.
 - 2. The opportunity for new candidates to meet the Board will begin in April or May 2021.
- b. Philanthropy
 - 1. February Baby Talk Donations up to \$12,000.
 - 2. The Committee is planning a Mother's Day event. Mother's Day flower garden event with the purchase of flowers. In partnership with Riverside Theatre.
 - 3. Mother's Day Mailing.
- c. Finance committee
 - 1. The next Finance Committee Meeting to be held April 22nd, 2021 at 10:00am. This meeting will review the 2021-2022 Budget.
 - 2. The BOD will review and possibly approve the 2021-2022 Budget at the April 26th, 2021 meeting

VII. FIMR

- a. Presentations
 - 1. Andrea Berry has presented the FIMR Report to the following: IR Community Foundation, John's Island Community Service League, United Way, and Children's Service Advisory Committee,
 - 2. Future presentations include: IRC Hospital District (March 18th, 2021), VNA: Together for Health (April 2021), and Quail Valley – pending date and time.
- b. Monthly Meetings
 - 1. IRCHSC has officially started the second phase of the FIMR project. The FIMR Leadership has met and will begin to review all 2019-2020 fetal and infant deaths starting in April 2021.

A motion was made by Lee Curry to adjourn. Audrey Richards seconded the motion. The motion passed unanimously.

Meeting adjourned at 5:24 pm.

Respectfully submitted,

Karan Morein