

Indian River County Healthy Start Coalition
Board of Director's Meeting
Date: October 18, 2021
Via Zoom

Members present: Karen Campbell, Dr. Audrey Richards, Lee Curry, Alan Temple, and Frida Randolfi

Others present: Andrea Berry, Chief Executive Officer, Autumn Schneider, Associate Director and Dr. Sharon Packard, Clinical Program Manager

Meeting called to order at 4:17pm

I. Karen Campbell adjusted agenda to account for several BOD members needing to leave at 5pm in order to ensure all items requiring vote were completed.

II. Approval of minutes: May, 2021 minutes
a. Executive Update June - September

A motion to approve the May 2021 Board Meeting Minutes and Executive Updates for June 2021, July 2021, August 2021, and September 2021 made by Audrey Richards. Alan Tempe seconded the motion. Motion passed unanimously.

III. Financial Statements: July, Aug, September

a. Lee Curry reviewed the September 2021 financials. The Coalition Balance Sheet, Profit and Loss, and Properties Financials.

1. IRCHSC Properties, LLC - total assets are \$1,315,464.27.

I. During monthly bank reconciliation, fraud was found on the Seacoast mortgage account. Immediate steps were taken to resolve the situation including opening a new account, contacting law enforcement and requesting reimbursement of funds. 30 total checks for \$190.11 totalling \$5,703.30 were cashed made payable to "Valued Customer" and signed by "Oprah Winfrey". Steps to resolve the situation were provided by the bank representative. Fraud amount is documented under Other Expense/Misc Expenses for \$5,703.30 and will be reversed immediately upon the banks refund.

2. Coalition - total assets \$1,892,408.01

I. Assets primarily consist of cash at \$1,193,909.30 – cash represents about 10.7 months of expenses.

II. Liabilities currently \$166,953.01

III. Current Net Income \$54,110.49 which is under expected budgeted amount of \$128,943.59. This is due to salaries and open positions. Several position offers made and should begin soon which will continue to adjust this amount closer to budgeted.

A motion to approve the September 2021 Financials made by Karen Campbell. Alan Tempe seconded the motion. Motion passed unanimously.

IV. Head Hearts Hands (Autumn Schneider)

a. Autumn Schneider reviewed the Head, Heart and Hands grant available through Indian River Club. The grant will provide funding to refer IRCHSC mothers for perinatal counseling through Peta Williams due to long wait times, approximately 12-14 weeks for most of the moms being referred for counseling. The grant is for \$15,000. Dr. Sharon

Packard reviewed the new step method to care and referrals for mental health support. Autumn explained that we are reaching out for additional funding as well for the referrals. Andrea Berry provided the need and explained Cares Act dollars were previously used for the referrals and they have been depleted.

A motion to approve the application for the Head, Heart and Hands grant available through Indian River Club made by Alan Tempe. Dr. Audrey Richards seconded the motion. Motion passed unanimously.

V. Committee Reports:

a. Governance Board Recruitment & Renewal

1. Proposed new member, Kyle Thurn. A review of the BOD member application by Kyle Thurn was reviewed.

A motion to approve Kyle Thurn to the Board of Directors was made by Karen Campbell. Lee Curry seconded the motion. Motion passed unanimously.

2. Alan Tempe reached out to some other potential BOD candidates and will provide updates of interest.

VI. Monitoring and Evaluation: Babies and Beyond (Dr. Sharon Packard)

- a. Dr. Packard reviewed the Babies and Beyond program and the changes to CI&R program. This includes a collaborative care model. Presentation will be provided for further review.

VII. Grants:

a. Hospital District

- i. DRAFT Thank you letter was provided to the BOD for review and comments. Approved to provide the Hospital District at the November meeting.

b. Anthem Grant (Andrea Berry)

- i. Andrea Berry reviewed the grant submitted for the Doula program following the invitation by Simply Health to apply to their parent company for funding. We have received word that we will more than likely get this grant. Karen Campbell advised once we get official award a subcommittee should be formed on the implementation.

b. Philanthropy – Tabled discussion until November BOD Annual Meeting

- a. Mailing
- b. Baby Talks

c. DWVS - Tabled discussion until November BOD Annual Meeting

- a. Update
- b. Dates and connection with Mother's Day Garden of Love

d. FIMR - Tabled discussion until November BOD Annual Meeting

A motion was made by Alan Temple to adjourn. Dr. Audrey Richards seconded the motion. The motion passed unanimously.

Meeting adjourned at 5:12pm.